



- 11 What is the antonym of the word 'covered'?
- a) Decover b) Bare c) Justified d) None of these.
- 12 One of the following statements is false:
- a) It is necessary to hold a dignified position in the organization.  
 b) Contributor always uses his skill and excellence irrespective of the reward system.  
 c) He always keeps away his ego and personal interest while conducting activities.  
 d) He concentrates on current assignments and does not boast his past deeds and achievements.
- 13 -----is an antonym of the verb 'To accept'.
- a) Hold b) Reject c) Distribute d) None of these.
- 14 One of the following is not the indicator of the contributor personality:
- a) Physiological development b) Emotional development c) Intellectual development d) Spiritual development.

**Attempt any four questions from Q-2 to Q-8**

- Q-2** A Discuss qualities of a contributor's personality. (7)  
 B How does a contributor differ from a non-contributor at a work place? Illustrate with examples. (7)
- Q-3** A Write a note on types of interviews. (7)  
 B Enlist Do's and Don'ts for Group Discussion. (7)
- Q-4** A Prepare a list of Do's and Don'ts for presentation. (7)  
 B Discuss in brief various types of Reports. (7)
- Q-5** A Prepare a resume to be submitted for the post of an engineer in C U Shah University. (7)  
 B Prepare a proposal to establish a language laboratory at your institute. (7)
- Q-6** A Write phonetic transcription of the following word. (7)
- 1) Grab
  - 2) Went
  - 3) Leave
  - 4) Justification
  - 5) Analysis
  - 6) Honor
  - 7) Bright
- B Do as directed. (7)
- 1) Sarita said to Mahesh, "I came to know about your transfer yesterday."  
(Rewrite in indirect speech)
  - 2) They said, "They will inform all the students about the interview."  
(Rewrite in indirect speech)
  - 3) The teacher said to students, "I am trying to solve your problems."  
(Rewrite in indirect speech)
  - 4) I will-----you write the answer five times if you come late. (Insert appropriate causal verb)
  - 5) We-----a worker complete the work. (Insert appropriate causal verb)



- 6) We-----a worker to complete the work. (Insert appropriate causal verb)
- 7) He will -----you pay 100 rupees, if you don't give him the book back. (Insert appropriate causal verb)

- Q-7** **A** Write a note on the central idea of the story 'An Astrologer's Day' (7)
- B** Discuss the theme of the story 'Waiting For Death' (7)
- Q-8** **A** Write a detailed note on the central idea of the poem 'Road Not Taken'. (7)
- B** Comment on the theme of the poem 'Photographing Mother' (7)

